August 24, 2020

To: CDU Students, Faculty, Staff, and Vendors

From: Dr. David Carlisle, President and CEO

Subject: Fall 2020 Semester on Campus Expectations

We hope you are staying safe and well during this very challenging summer. Our Board of Trustees and other University Leaders are thinking of you all as we plan the Fall 2020 semester and our very limited return to campus.

Our planning for Fall has been done cautiously and deliberately to allow us to remain nimble as COVID-19 cases in Southern California continue to rise. Preparing the campus to accommodate reduced on-campus density in an environment that maintains the health and safety of students, faculty, staff and vendors and occasional visitors and in accordance with county, state and federal guidelines is our utmost priority.

As you know, the COVID-19 pandemic has changed our normal way of life and conducting business. The advent of the Fall semester does not mean a return to business as usual.

COMMUNITY RESPONSIBILITY ACKNOWLEDGEMENT

Prior to returning to campus, all campus community members must acknowledge:

- The serious nature of COVID-19
- The importance of each individual’s knowledge of the risks presented by the virus
- The need to monitor their own health
- The need to notify appropriate personnel if they are symptomatic and/or exposed and be tested if necessary

Everyone has a personal responsibility to practice social distancing, frequent handwashing, cough/sneeze etiquette, proper tissue usage and disposal, avoidance of touching their face, to respect others and to practice other personal hygiene, sanitization and disinfecting requirements.

Here is what we know and what you can expect at the start of the Fall semester on August 29th.

PUBLIC HEALTH MEASURES

- **A COVID-19 Compliance Task Force** has been appointed and is responsible for establishing and enforcing all COVID-19 safety protocols and ensuring that staff and students receive education about COVID-19.
- **Daily self-screening.** CDU requires all faculty, staff, students, vendors and visitors to self-screen each day for symptoms of COVID-19 before coming onto any University property or going to class. The daily self-screening check will be sent from Symptom Check noreply@qemailserver.com. If the screening is successful, the system will generate a green badge (on your phone, or downloadable) that you will use to gain entry. If the screening is
unsuccessful, you will receive a red notification that you are unable to come to campus and our Campus Nursing Officer will be notified. You will also need to notify your Program Director or Supervisor that you will be absent.

- **Temperature checking** will be required for students, faculty, staff, vendors and guests seeking entry to a CDU building.
- **Regular testing for COVID-19** will be part of our public health strategy. This includes clinical testing for symptomatic and exposed students, faculty and staff on campuses. Testing will be required for students, staff and faculty coming to campus every 14 days.
- **Influenza Vaccination** Proof of vaccination will be required for all students, staff, and faculty who come to campus unless contraindicated by medical conditions to help protect the campus community. The University vaccine requirement shall be implemented consistent with federal and state law related to medical exemptions for students, faculty and staff. Requests for disability and religious accommodations from faculty and staff will be evaluated consistent with the law and University policies and procedures.
- **Labs, Simulations, and Research** held or conducted in person will be limited in size so that students and researchers can maintain 6 feet of physical distance.
- **Physical distancing** will be required on campus. In addition, pedestrian traffic flow will be reconfigured to prevent close contact between individuals. Signage to remind you of physical distancing requirements will be prominent on campus.
- **Face coverings will be required on campus (indoors and outdoors)** with the exception of single person offices to help protect the CDU community and the general public. In most cases, this means cloth face coverings, in specialized settings these may be more specialized masks (that will be supplied by the University). Cloth face coverings if not disposable must be washed daily.
- **Hand Hygiene.** Frequent handwashing is one of the most important actions individuals can take in preventing the spread of COVID-19. Handwashing should occur after touching anything in a public area, common areas (i.e. lounges or meeting rooms), after using the restroom, prior to eating, and after touching one’s face or blowing one’s nose.
- **Coughing/Sneezing Hygiene.** Cover your mouth and nose with a tissue when you cough or sneeze. If you do not have tissues, the CDC recommends you cough or sneeze into the inside of your elbow, not into your hands. Throw tissue in the trash and immediately wash your hands with soap and water or use hand sanitizer that contains at least 60% alcohol.

**HEALTH CONSIDERATIONS**

- **Isolation and quarantine procedures will be available and required.** When the inevitable cases of COVID-19 occur, individuals who are exposed will be required to quarantine for 14 days and those who are ill will be required to isolate for a minimum of 10 days and sometimes longer.
- **Students, Staff and Faculty with high risk medical conditions,** such as underlying medical conditions (e.g., immunocompromised, pregnancy, diabetes, heart or lung conditions) should discuss their health with their current provider. There will be accommodations that individuals may need or request due to being at higher risk ([https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-increased-risk.html](https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-increased-risk.html)) for COVID-19. CDU students and employees should work with the Campus Nursing Officer (nurseofficer@cdrewu.edu, or (323) 568-3332) to triage their requests.

**INSTRUCTIONAL, STUDENT LIFE AND RESEARCH CONSIDERATIONS**

- **Instruction.** Most courses will be available through online instruction as there is no didactic instruction on campus. The exception is simulation or laboratory instruction for medical, nursing, PA and Rad Tech students per the LAC-DPH guidelines. CDU Faculty have been working all summer to create exciting opportunities for remote learning and engagement. You will be able to continue your progress toward degree while remaining geographically remote.
Leaves of absence for continuing students will be available in specific circumstances; discuss this with your academic advisor for guidance.

- **Student life will be different this fall but student support will not diminish.** CDU will continue to provide essential student services to all our students remotely. The University and CDUSG are currently working on a number of initiatives, activities and events to keep students engaged and thriving — intellectually, socially and emotionally. Through the CDU Welcome Week, students will make connections to peers through programs designed to support student needs and build relationships. Details can be found here: [https://www.cdrewu.edu/students](https://www.cdrewu.edu/students)

- **Students will need to limit the number of close contact exposures** and avoid congregating with friends and classmates. Person-to-person contact poses the greatest risk of spreading infection. **Large social gatherings will be strictly prohibited.**

- **Health Sciences Library.** Although currently closed to on-campus users, the Library is providing electronic access to library resources. The library will continue to make every effort to continue library services, resources, and to provide research support to our students, faculty, and staff. At this time, library services to the community are currently unavailable. For updated information regarding the library, or to access the library’s resources please go to: [https://library.cdrewu.edu](https://library.cdrewu.edu).

- **Laboratory Research.** Guidelines developed by the Office of the Vice President of Research and Health Affairs and Academic Reopening Task Force have been developed to help laboratory research personnel to ensure appropriate physical distancing and acquire supplies for research operations. Standards for safety and safe work practices will rigorously monitored.

- **Community Engagement.** The University as a community founded institution is committed to continuing efforts to educate, engage and be a resource to the community. While in person access to CDU campus facilities is restricted at this time, the following programs and services are available: [CDU Pipeline Programs](https://www.cdrewu.edu/students); and Zoom trainings on utilization of online meetings and teaching platforms will be available. For more information contact: EileenForbesHill@cdrewu.edu or 323-563-5800.

**RETURNING TO CAMPUS**

- **Complete your program required immunizations, including a COVID-19 test in advance.**

- **Education and Training.** CDU faculty, staff, and students will be required to participate in an online education module that includes general information on the following: COVID-19, Face Masks, Cleaning and Disinfecting Common Spaces, and Managing Stress and Anxiety. Training can be accessed here: Bridge Training.

- **Create a support and resiliency plan.** Make plans for regular check-ins with friends, family and your support networks. Be honest about how you are doing.
  - Campus support resource for students are available through:
    - September 2: Emotional Wellness
    - September 12: Debunking Suicide Myths (Suicide Prevention week)
    - September 16: Emotion IQ
    - September 23: Emotions and our bodies
    - September 30: Practicing Gratitude and kindness
  - Family Wellness: Pipeline and SHAW.
    - Every Thursday for the semester at 3:00-3:30: [https://bit.ly/2FvSKu5](https://bit.ly/2FvSKu5)
    - An opportunity to the campus community and their families to be involved in an activity, good for all ages.
  - Campus support and other resources for staff and faculty are available through: Wellness Wednesdays, Employee Assistance Program and other resources you can find here: [COVID-19 Updates](https://library.cdrewu.edu).
The health, safety, and well-being of our community is the highest priority of the Charles R. Drew University of Medicine and Science. The University will continue to provide updates and asks CDU students, faculty, staff, vendors, visitors and the general community to remain flexible, patient, and empathetic as we implement our COVID-19 Return to Campus plan. Visit https://www.cdrewu.edu/updates-covid-19 for current information.

LAC-DPH mandates reporting of COVID-19 cases. To notify the University about a positive case of COVID-19 or exposure to a positive case or to arrange for testing due to exposure or symptoms, call the CDU Campus Nursing Officer at (323) 568-3332 or email to: nurseofficer@cdrewu.edu.