



April 23, 2020

Reminder: The CDU SharePoint website is a resource for the entire CDU Community

As part of the University's response to the current COVID-19 crisis, CDU has set up a password-protected SharePoint website to facilitate Business Continuity and establish a communications clearinghouse for University departments, faculty and staff. Here is important information about this site:

- The portal is hosted from within Office 365 and is accessible from anywhere within the United States using your CDU email and password. You can access it [here](#).
- The portal is for faculty and staff **only**, and only via log-in.
- Each department has one or more editors, and only these designated editors can add content or make changes.
- This site was designed to *supplement*—not replace—the CDU website by providing a place where administration and departments can safely communicate non-public information regarding each area's roles and responsibilities during the COVID-19 crisis. As such, the content you post should be:
 - relevant to your area's actions as part of the University's COVID-19 response; and
 - for internal CDU audiences only.
- If you have any technical problems with the site or your page, contact the CDU Help Desk at (323) 563-4990.

The site has been live since April 1, 2020.